

TRAVEL AND IDENTITY DOCUMENTS REGISTRY

The Travel and Identity Documents Registry is a basic registry within the public sector which provides immediate access to documents registration information. The registry also offers a wide range of services, including document production management, registration, verification and other administrative tasks of related data, as well as e-Government services related to documents such as ID cards, driving licences or travel documents.

This registry is an authorized source of data related to documents registration and can be integrated with the Inhabitants Registry (source data related to persons) and with the Documents Tracing System (a police search tool).

GOALS

**THE TRAVEL AND IDENTITY DOCUMENTS REGISTRY
ALLOWS ITS USERS TO ACHIEVE THE FOLLOWING
MAIN GOALS:**

- Unify the data regarding all documents registration, verification and other related administrative functions of the public sector
- Provide the legally binding applicable data for public authorities with permanent access for authorized users
- Provide a tool for document production
- Provide e-government services related to administrative tasks regarding the documents
- Fulfill all European Union legal and technical requirements



FUNCTIONALITY

THE TRAVEL AND IDENTITY DOCUMENTS REGISTRY CONSISTS OF THE FOLLOWING PARTS:

- Registry of ID cards
- Registry of Driving licenses
- Registry of Travel documents
- Documents Production System

The registry is integrated to Document Information System (police search tool handling with lost and stolen documents).

TRAVEL AND IDENTITY DOCUMENTS REGISTRY



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| DOCUMENT PRODUCTION SYSTEM | INHABITANTS REGISTRY |
| REGISTRY OF ID CARDS | DOCUMENTS TRACING SYSTEM |
| REGISTRY OF DRIVING LICENCES | E-GOVERNMENT SERVICES |
| REGISTRY OF TRAVEL DOCUMENTS | |

REGISTRY OF ID CARDS

The functionality of the Registry of ID cards covers the whole process of issuing ID documents in any required format (e.g. ID cards in EU format, Residence Permit cards, EU Blue cards etc.). It includes the collection of requests including payment, biometric scanning of an applicant, applications assembling and the consequent production and distribution of ID cards. The system enables registration of the offences related to ID cards.

REGISTRY OF DRIVING LICENSES

The Registry of Driving licenses covers the collection of requests including payment, biometric scanning of an applicant, applications assembling and production and the distribution of driving licenses and other related documents (e.g. International driving licence). The application is integrated into Vehicles Tracing System.

REGISTRY OF TRAVEL DOCUMENTS

The Registry of Travel Documents covers the collection of requests in the United Office (including payment, biometric scanning of an applicant and applications assembling), production and distribution of travel documents. The registry further deals with the agenda of lost and found travel documents and documentation of offences related to travel documents.

The registry manages issuing of the following travel documents: passports (e.g. in EU format), diplomatic passports, special passports, travel cards, foreign travel cards, asylum holder travel documents and other documents.

DOCUMENTS PRODUCTION SYSTEM

The process of documents production includes the collection of applications and issuing procedures, issuing orders for personalization in the central part of the system (National registry) and document personalization.

The Documents Production System covers all documents production related functions performed at the National Personalization Center. The system manages and monitors the whole personalization process including personalization technology and quality control. It also controls blank or personalized cards stock, plans production batches and supports dispatching of personalized cards. Shift management, statistics and reports are among system's functions as well.



THE REGISTRY OF DOCUMENTS CONSISTS OF THE FOLLOWING PARTS:

- Management of fair copies
- Acceptance of requests
- Composition of production batches defined by a production date of a document, their shipment to production, acceptance of processed batches
- Packaging of shipments for all United Offices,
- Distribution of packages
- Unification of the "master" photo for all documents (ID cards, Driving licenses, Travel documents)
- Private Key Infrastructure (PKI) ready. Completed requests will include electronic signature, which would be verified directly before the production (printing) of a document

Connection to source data registry (e.g. Inhabitants Registry), relevant information systems and the National Personalization Center is feasible utilizing Web services.

The Personalization technology solution provides centralized and laser engraving personalization of any blank cards according to ICAO standards. The system is developed on Microsoft .Net technology enabling an increase in production capacity by deploying other personalization equipment. Tracking the progress of a document personalization application is ready to be allowed by a well-defined application programming interface (API).

USER CONCEPT

User concept of the Travel and Identity Documents Registry is based on “thin client” technology, so a client only needs a web browser to use the application. The whole system is designed to be flexibly and instantly updated in case of legislative changes, as well as upgradeable with any new functions and upgrade versions. The system is built on advanced hardware and software infrastructure and is suitable for multiplatform deployment.

The registry enables integration with other information systems (registers) of public administration via Web Services and data interfaces as SOAP, XML, etc.

E-GOVERNMENT SERVICES

Data provided by the Travel and Identity Documents Registry can be easily and extensively used in various e-Government activities, including e-Government services for both public and selected authorized users. Public users can track the progress of their applications, documents and registration activities. Authorized users are allowed to view more registers and access more services utilizing Web Services technology.

The system envisages the creation of a United Office that can process all administrative actions related to citizen’s administrative tasks (Document request, Application collection, Document issuance, Document distribution etc.).

BENEFITS

THE TRAVEL AND IDENTITY DOCUMENTS REGISTRY PROVIDES ITS USERS WITH THE FOLLOWING MAIN BENEFITS:

- Unification of all the data and registers related to documents into one centralized system
- More efficient services for documents issuance, registration and other related activities
- Easier, faster and more effective communication between a citizen and the public administration (i.e. the execution of registration activities and submitting of applications via Internet)
- User-friendly and reliable system
- Secure system with public key infrastructure (PKI) standards ready
- Thin client technology (user needs only web browser)
- Multi-platform solution
- Fulfillment of all legislative requirements (i.e. European Commission requirements for Schengen Information System)